

## **Yavneh Primary School Admission Rules September 2027 Admissions**

Whilst Yavneh Primary School welcomes children of all faiths, and none, the school has a Jewish ethos and the curriculum will reflect this. We look forward to working in partnership with parents to achieve this.

The Published Admission Number ("PAN") for reception in September 2027 is 60.

Where fewer applications than the PAN are received, Yavneh Primary School will offer places to all those who have applied.

However, in the event of Yavneh Primary School being over-subscribed, the Admissions Committee of the Yavneh College Academy Trust (the "Committee") will apply the following criteria in order of priority as laid out below: -

1. **Children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England, and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order.** See definition below in Note 2.
2. Siblings of pupils attending Yavneh Primary School at the deadline for application and who will still be attending Yavneh Primary School in September 2026. For these purposes a sibling means the full sibling (sharing both parents), a half sibling (sharing one parent), step-brother or sister and adopted brother or sister or a child looked after or previously looked after and in every case living permanently in a placement within the home as part of the family household from Monday to Friday at the time of application.  
A sibling must be on the roll of the named school at the time the younger child starts or has been offered and accepted a place.  
If a place is obtained for an older child using fraudulent information, there will be no sibling connection available to subsequent children from that family.
3. Children of members of staff at Yavneh Primary School. For these purposes, a member of staff means an individual who has a permanent contract of employment with Yavneh Primary School. The member of staff will be an individual who has been recruited to fill a vacant post for which there is a demonstrable skills shortage as verified by their HR Manager, and must be working at Yavneh Primary School at the time of their child's admission. For these purposes a child of a member of staff means their natural born child, adopted child, a step child (the child's parent is married to or in a civil partnership with the member of staff) or a child of the member of staff's cohabiting partner; in every case living and sleeping in the same house as the staff member for over 50% of their time from Sunday to Thursday night during term time, and at the time of application.
4. Up to half the remaining places, after over subscription criterion 1-3 above have been taken into account, will be allocated to applicants who meet the criteria for faith places. These will be applicants with four or more points on the Yavneh Primary School Certificate of Religious Practice ("CRP"). If you wish your application to be considered under the religious practice criteria you should complete and return the CRP, which can be found on the School's website or a copy obtained from the School's office. Applicants not offered a place under this criterion will be considered against the criterion for "All other Children" (point 5 below).
5. All other children.

### **Tie Break**

- In the event of over-subscription in any of the above criteria 1- 5, proximity to Yavneh Primary School of the child's permanent home address as at the time of application will be the determining factor. Where the child lives with parents with shared responsibility, each for a part of the week, the child's home address will be defined as the address at which they spend the majority of their time.

- In the over-subscription criteria 1 – 5 above, applicants will be ranked within each criterion by distance based on the system used by HCC. Distances are measured using HCC's computerised mapping system to two decimal places. The measurement is taken from the AddressBase Premium address point of your child's house to the address point of the school. AddressBase Premium data is a nationally recognised method of identifying the location of schools and individual residences. In the event where two different addresses are the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be closest to the ground and therefore closer. If there are two identical addresses of separate applicants, the tiebreak will be random allocation. Every child entered onto the HCC admissions database has an individual random number assigned between 1 and 1 million, against each preference school. When there is a need for a final tie break the random number is used to allocate the place, with the lowest number given priority.
- If a twin or multiple-birth child is offered a place under the above admission rules, the remaining twin or multiple-birth children will also be offered a place, even if this means exceeding the PAN.

**Notes:**

- 1) Children with special educational needs whose Statement (under Section 324 of the Education Act 1996) names Yavneh Primary School will be admitted. Yavneh Primary School must also admit children with an EHC (Education, Health and Care) Plan that names the school. In both cases, their admission is taken into account against the school's Published Admission Number.

Under paragraph 1 above, places are allocated to children in public care according to Chapter 7, Section 2 of the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012.

These children will be prioritised under rule 1.

Highest priority will also be given to children who were previously looked after, including those looked after outside England, but ceased to be so because they were adopted, or became subject to a child arrangement order or a special guardianship order.

A 'looked after child' is one, who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions, in England. A 'previously looked after child' is one who was looked after in England, but ceased to be so because they were adopted, or became subject to a child arrangements or special guardianship order, as well as a child who appears to the Admission Authority to have been in state care outside of England (i.e. in the care of, or accommodated by, a public authority, religious organisation or any other provider, whose sole/main purpose is to benefit society) but ceased to be so as a result of being adopted. FOR THE AVOIDANCE OF DOUBT, A LOOKED AFTER CHILD OR PREVIOUSLY LOOKED AFTER CHILD DOES NOT REQUIRE A CERTIFICATE OF RELIGIOUS PRACTICE WHEN APPLYING FOR A PLACE AT YAVNEH PRIMARY SCHOOLS.

All children adopted from care who are of compulsory school age are eligible for admission under rule 1.

Children in the process of being placed for adoption are classified by law as children looked after providing there is a Placement Order and the application would be prioritised under Rule 1.

Children who were not "looked after" **immediately** before being adopted or made the subject of a child arrangement order or special guardianship order, **will not** be prioritised under rule 1. Applications made for these children, with suitable supporting professional evidence, can be considered under rule 2.

A sibling link will not be recognised for children living temporarily in the same house, for example a child who usually lives with one parent but has temporarily moved or a looked after child in a respite placement or very short term or bridging foster placement.

If an applicant lives at more than one address, the sibling must also reside at the same address for the majority of the school week. The sibling's address will be verified by the school.

**1 Child arrangements order**

Under the provisions of the Children and Families Act 2014, which amended section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders which settle the arrangements to be made as to the person with whom the child is to live.

*2 Special guardianship order*

*Under 14A of The Children Act 1989, an order appointing one or more individuals to be a child's special guardian or guardians.*

*Children previously looked after abroad and subsequently adopted will be prioritised under Rule 1 if the child's previously looked after status and adoption is confirmed by Hertfordshire's "Virtual School".*

*The child's previously looked after status will be decided in accordance with the definition outlined in The Children & Social Work Act 2017:*

- i. *to have been in state care in a place outside England and Wales because he or she would not otherwise have been cared for adequately, and*
- ii. *to have ceased to be in that state care as a result of being adopted.*

*A child is in "state care" if he or she is in the care of, or accommodated by –*

- (a) a public authority,*
- (b) a religious organisation, or*
- (c) any other organisation the sole or main purpose of which is to benefit society.*

*A document describing the Jewish Ethos of Yavneh Primary School is attached. We ask all parents applying under over subscription criterion 4 above to respect this Jewish Ethos and its importance to the Yavneh Primary School community. This does not affect the rights of parents who are not of the faith of Yavneh Primary School to apply for and be considered for a place at Yavneh Primary School.*

- 2) *The Committee will administer arrangements for admission to Yavneh Primary School under the Hertfordshire LA Coordinated Admissions Scheme.*
- 3) *The address provided must be the child's current permanent address at the time of application.*
  - *\_"At the time of application" means the closing date for applications.*
  - *\_"Permanent" means that the child has lived at that address for at least a year.*

*Where a family has not lived at an address for a year, they must be able to demonstrate that they own the property or have a tenancy agreement for a minimum of 12 months\* and the child must be resident in the property at the time of application.*

*\* If, because of the nature of the agreement, it is not possible to provide a 12-month tenancy agreement, alternative proof of address will be requested.*

*The application can only be processed using one address. If a child lives at more than one address (for example due to a separation) the address used will be the one where the child lives for the majority of the school week. If a child lives at two addresses equally, parents/carers should make a single joint application naming one address.*

- 4) *If the child's living arrangements change after you apply and they now spend the majority of the school week living at a different address, you must provide evidence of the new permanent address.*
- 5) *We may ask for proof of your address at any time. If, following an initial investigation and/or any investigation by with the Shared Anti-Fraud Service, the school concludes that, a fraudulent address has been used, correspondence confirming this decision will be sent to the applicant. We will explain the decision-making process and the action that will be taken with the application. We will also confirm which address will be used as the child's permanent home address for admission allocation purposes.*
- 6) *If we receive more than one application with different address details and **parents don't agree**, parents/carers should provide court documentation to evidence the address that should be used for*

admission allocation purposes. If two applications are received, with different addresses, neither will be processed until the address issue is reconciled.

- 7) If two different applications are received for the same child from the same address but contain different preferences, parents/carers will be invited to submit a joint application or provide court documentation to evidence the preferences that should be used for the admission process. Until the preference issue is reconciled neither application will be processed.
- 8) If duplicate applications are made to different Local Authorities for the same child, those LAs will liaise and share information. The child's home LA will determine if the application will be processed.
- 9) For the transfer application rounds, if the initial differing applications (one or both) were received "on-time", an amended joint application will also be considered "on-time" if received before the "late deadline". If the amended joint application is received after the late date, it will be treated as "late". The late deadline for the 2027/28 transfer application process is 3 February 2026 for primary, junior and middle applications. If these dates change, amendments will be published on the HCC admissions web pages at the start of the 2027/28 application process in September 2025.
- 10) *Please note that if the information given in the CRP is not accurate or up to date, your child could lose priority. If a place has been offered on the basis of a fraudulent or intentionally misleading application, the application will be considered again this time applying the correct information. This may lead to the offer being withdrawn.*
- 11) *If you are applying under over-subscription criterion 3 'Children of members of staff at Yavneh Primary School', please attach a letter to the Admissions Officer, Mrs. L Foreman, stating the date of issue of your permanent full-time contract.*
- 12) *As an admission authority we have the right to request further information and to investigate any concerns we may have about your application including information given in the Supplementary Information Form or Certificate of Religious Practice and to withdraw the offer of a place if we consider there is evidence that you have made a fraudulent claim or provided intentionally misleading (e.g. inaccurate or out of date) information, for example a false address was given which denied a place to a child with a stronger claim. We reserve the right to check any address and other information provided so we can apply the oversubscription criteria accurately and fairly.*
- 13) *If a School place was allocated to a child on the basis of false or misleading information in respect of the Supplementary Information Form, the Certificate of Religious Practice or the child's home address, we will not consider the sibling priority in the event of oversubscription for any children applying in the future and wishing to benefit from the sibling priority criterion.*

### **Appeals**

- 14) *Parents whose application is unsuccessful have a right of appeal. Notice of appeal must be sent to the Chair of the Board of the Yavneh College Academy Trust within twenty school days of receiving the result of the application. Details will be provided by the School when notifying parents that the School is unable to offer their child a place.*

### **Continuing Interest List**

- 15) *A continuing interest list will be maintained throughout the academic year. Parents/carers with children on the list will be contacted at the beginning of each term to see whether they wish their child's name to remain on the list. The continuing interest list will be ranked according to the above oversubscription criteria, and not by date of receipt of application. Each added child will require the list to be ranked again in line with the oversubscription criteria.*

**Admission Process Timetable:**

<b>Deadline for receipt of Applications</b>	<b>15 January 2027</b>
<b>Deadline for receipt of Yavneh Primary School Certificate of Religious Practice and Supplementary Information Form</b>	<b>15 January 2027</b>
<b>Allocation Date/Offer letters Posted by Yavneh Primary School</b>	<b>16 April 2027</b>
<b>Acceptance Date- date by which parents/carers must accept or reject place offered.</b>	<b>30 April 2027</b>

16) If parents/carers wish to apply for a place under criterion 4 then they should complete our CRP and return it to Yavneh Primary School by the above date. If a CRP is not completed, the Committee will apply our admission arrangements using the information submitted on the Yavneh Primary Application Form, which may result in the application being given a lower priority.

**Deferred entry and admission out of normal age group**

17) Parents/carers offered a place in reception for their child have a right to a full time place, but can also defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made. Children reach compulsory school age on the prescribed day following their 5th birthday or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

18) Parents may also seek a place for their child outside of the normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group – to reception rather than year 1.

19) If parents wish to seek a place for their child outside of the normal age group, they should submit a request in writing to the Committee as early as possible. Governors responsible for admissions will make decisions based on the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, the child's medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. The views of the head teacher of the school will also be taken into account. Parents will be informed of the decision on the year group the child should be admitted to and reasons for the decision will be given before offers of places are made.

20) If a request is agreed to and the child is to be admitted to Reception, the school will process the application as part of the main admissions round. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school but it is not in their preferred age group.

21) There were xxx applications for 60 places in 2026.

22) Yavneh Primary School's in-year admission arrangements will work within the remit of Hertfordshire County Council's agreed scheme of in-year coordination. The Committee remains responsible for the allocation of all places in accordance with the school's published admission rules.

23) Yavneh Primary School is obliged to abide by the In-Year Fair Access Protocol adopted by the Local Authority. This may mean that children to whom the Protocol applies are given priority over other applicants.

For further information please contact Mrs. Foreman, Admissions Officer, Yavneh Primary School, Hillside Avenue, Borehamwood, Hertfordshire, WD6 1HL, [yavnehprimaryadmissions@yavnehcollege.org](mailto:yavnehprimaryadmissions@yavnehcollege.org) 020 8736 5580 ext. 276.