

**Yavneh Primary School**

**KS2 Pupil Acceptable Use Agreement**

**All pupils must follow the rules in this policy when using:
school computers or any chat rooms/websites out of school**.

Pupils that do not follow these rules may find that:

* They are not allowed to use the computers at school.
* They can only use computers at school if they are closely monitored.
* There will be a meeting held with them and their parents about their behavior.

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| **Responsible Online Use** |
| **1** | I will only use polite language and be kind when using the computer or online, at home or at school. |
| **2** | I will not send messages or content during or after school hours to anyone involved with school which may upset or offend them or which says anything rude or unkind. |
| **3** | I am aware that some websites and social networks have age restrictions and I should respect this. |
| **4** | I must not tell anyone my name, where I live or my telephone number over the internet. I will never arrange to meet someone I have only ever previously met on the internet. |
| **5** | I must not tell anyone my usernames or passwords except my parents or school adults. |
| **6** | I will tell my teacher or parent if I receive any messages that make me feel uncomfortable. |
| **7** | I will try not to damage any IT equipment. |
| **8** | I will not damage or destroy the work of another person by deleting it, or in any other way. |
| **9** | If I find something that I think I should not be able to see, I must tell my teacher or parent straight away and not show it to other pupils/ children. |
| **10** | I must log off after I have finished using the computer. |
| **11** | I will use my account responsibly:* I will NOT share my login details with anybody except my teacher
* I will only log into my own Teams account
* I will only use my account in school, during school hours
* I will communicate politely and respectfully
* I will not share my personal information from my teams account
* I understand that my account is a school account and will be monitored by my teachers at school regularly
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I agree to follow the school rules when using the school computers. I will use computers sensibly and follow the rules explained by my teacher.

I agree to report anyone not using computers sensibly or being inappropriate online to my teacher/ parent.

I agree to tell my teacher/ parent if I see websites that make me feel unhappy or uncomfortable.

If I do not follow the rules, I understand that this may mean I might not be able to use the school computers.

Date:

Pupil Name \_\_\_\_\_\_ Pupil Signature

Parent Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**